

DEPARTMENT OF TRANSPORTATION

JOB OPPORTUNITY

Information Technology Technician

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on a current examination list.
Location: CORE-CT Support Unit
Job Posting No: 31566
Hours: 8:00 am to 4:30 pm
Salary: EU 17: \$42,467.00 to \$53,919.00
Closing Date: March 17, 2014

Eligibility Requirement: Candidates must have applied for and passed the Information Technology Technician examination and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

Knowledge, Skills and Abilities: Knowledge of functioning and use of information systems and technology; knowledge of IT equipment; knowledge of help desk management tools and utilities; knowledge of computer operations and methods of preparing work for processing; knowledge of data control functions specific to job stream maintenance and documentation; basic knowledge of concepts of network and microcomputer operating systems; interpersonal skills; oral and written communication skills; technical problem solving skills; logic and analytical skills; ability to install and maintain microcomputer hardware, software and basic network components; ability to analyze and troubleshoot simple operational and data communications problems; ability to prepare and maintain records, logs and reports.

Preferred Abilities: To write program code in various languages with specific concentration on .NET, and VBA, knowledge of the CORE system's various modules with specific concentration on EPM and security modules.

EXPERIENCE AND TRAINING:

General Experience:

Three (3) years of experience in information technology (IT) operations support or another IT related support area.

NOTE: For state employees this is interpreted at the level of Data Processing Operations Support Specialist 2.

Substitution Allowed:

College training in management information systems, computer science or information technology related area may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling six (6) months of experience to a maximum of two (2) years.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable. Applicants who do not submit all the requested documents will not be considered. In addition, the candidate pool resulting from these interviews may be used to fill future Information Technology Technician positions in the Bureau of Finance & Administration, CORE-CT Support Unit, within twelve months.

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, resume, and an Application for Employment (CT-HR-12). State employees must also include their last two service ratings by March 17, 2014 to:

Zav Kohan
Connecticut Department of Transportation
2800 Berlin Turnpike – Room 2341
Newington, CT. 06108
Phone: 860-592-2198
FAX: 860-594-2056
Email: Zavosh.kohan@ct.gov

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.